

BID SOLICITATION

Page 1 of 11
Printed: 8/20/2003



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
CAPITOL HILL
PROVIDENCE RI 02908

BID NUMBER: B02822

TITLE: HVAC EQUIP: SVCS & REPAIRS

BID OPENING DATE AND TIME:

09/08/2003 10:00 AM

BUYER: JOHN O'HARA
PHONE #: (401) 222 - 2142 ext. 125
BLANKET PERIOD: 10/1/03 - 9/30/04

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RELEASE AGAINST RI MPA

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Requisition Number(s):

Item	Class-Item	Quantity	Unit	Unit Price	Total
	BLANKET REQUIREMENTS: 10/1/03 - 9/30/04 WITH OPTION TO RENEW FOR AN ADDITIONAL 12 MONTH PERIOD MPA #136 HVAC EQUIPMENT: SERVICES AND REPAIRS				

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	<p>BIDDING</p> <p>(a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State.</p> <p>(b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered.</p> <p>(c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost.</p> <p>(d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request.</p> <p>ORDERING</p> <p>(a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period.</p> <p>(b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.</p>				

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	<p>STATEWIDE APPLICABILITY - Political Subdivisions (cities, towns, schools, quasi-public agencies), as authorized by law, may participate in this Agreement. All ordering and billing shall be between the vendor and the political subdivision (only).</p> <p>REPORTS - The Vendor agrees to provide the State with quarterly reports describing activity against this Price Agreement. If this is a Master Price Agreement, such reports shall include usage by municipalities, quasi-public agencies, schools, etc. All reports shall contain the following data: (1) Billing volume in dollars and (2) quantity ordered for each line item in the price agreement. When there are no line items in the price agreement, vendor shall report volume by catalog order numbers, with a brief description of each order number.</p> <p>Reports must be submitted to the RI Division of Purchases to the attention of the BUYER named in this notice, identifying the Agreement number and the Reporting Period. Quarterly reports shall be due 45 calendar days after the end of each quarter. Failure to submit required reports shall be considered a breach of the contractor's obligations and may be considered, at the discretion of the State Purchasing Agent, sufficient cause for the termination of the agreement and other outstanding agreements and orders, and possible suspension from participation in additional State procurements.</p>				

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	<p>BIDDERS ARE ADVISED THAT ALL PROVISIONS OF TITLE 37 CHAPTER 13 OF THE GENERAL LAWS OF RHODE ISLAND APPLY TO THE WORK COVERED BY THIS REQUEST, AND THAT PAYMENT OF THE GENERAL PREVAILING RATE OF PER DIEM WAGES AND THE GENERAL PREVAILING RATE FOR REGULAR, OVERTIME, AND OTHER WORKING CONDITIONS EXISTING IN THE LOCALITY FOR EACH CRAFT, MECHANIC, TEAMSTER, OR TYPE OF WORKMAN NEEDED TO EXECUTE THIS WORK IS A REQUIREMENT FOR BOTH CONTRACTORS AND SUBCONTRACTORS. THE PREVAILING WAGE TABLE MAY BE OBTAINED AT THE RI DIVISION OF PURCHASES HOME PAGE BY INTERNET at www.purchasing.state.ri.us. SELECT "INFORMATION" AND THEN SELECT "PREVAILING WAGE TABLE". THE STATE OF RHODE ISLAND USES THE GENERAL DECISION NUMBER RI030001. PRINTING THE ENTIRE DOCUMENT AVERAGES APPROXIMATELY ONE MINUTE PER PAGE - YOU MAY WANT TO PRINT ONLY THE PAGES APPLICABLE TO YOUR BID. BIDDERS NOTE: IN THE EVENT THIS BID SPECIFIES PRICE OFFERS ON A TIME-AND-MATERIALS BASIS, i.e., AN HOURLY RATE, ANY OR ALL BIDS SUBMITTED IN AN AMOUNT LESS THAN THE PREVAILING RATE IN EFFECT FOR THE WORK COVERED BY THIS REQUEST AS OF THE DATE OF BID ISSUANCE SHALL BE REJECTED BY THE DIVISION OF PURCHASES.</p>				

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	THE TITLE FOR THE STATEWIDE PREVAILING WAGE RATE FOR THIS WORK IS: PLUMBERS & PIPEFITTERS. THE STATE SHALL RESERVE THE RIGHT TO MAKE ONE, OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS. THE MASTER PRICE AGREEMENT AWARDED AS THE RESULT OF THIS SOLICITATION, MAY, AT THE SOLE DISCRETION OF THE STATE BE EXTENDED FOR ONE (1) ADDITIONAL YEAR. (10/1/04 - 9/30/05) BIDDER BY SUBMISSION OF THIS OFFER, AGREES TO MAINTAIN SUCH PRICING FOR A SECOND YEAR IF MPA EXTENSION IS SO DECIDED BY THE STATE. HVAC EQUIPMENT: SERVICE AND REPAIR; LICENSED SERVICES				
1.0	910-36 SHOW AN HOURLY RATE ON THE JOB AS EXPLAINED BELOW - 10/1/03 - 9/30/04	1.00	HR		
2.0	910-36 SHOW AN HOURLY RATE ON THE JOB AS EXPLAINED BELOW - 10/1/04 - 9/30/05	1.00	HR		
3.0	910-36 SHOW AN OVERTIME HOURLY RATE ON THE JOB - 10/1/03 - 9/30/04	1.00	HR		

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4.0	910-36 SHOW AN OVERTIME HOURLY RATE ON THE JOB - 10/1/04 - 9/30/05	1.00	HR		
5.0	910-36 SHOW AN HOURLY RATE FOR A HELPER ON THE JOB IF AUTHORIZED BY THE AGENCY - 10/1/03 - 9/30/04	1.00	HR		
6.0	910-36 SHOW AN HOURLY RATE FOR A HELPER ON THE JOB IF AUTHORIZED BY THE AGENCY - 10/1/04 -9/30/05	1.00	HR		
7.0	910-36 SHOW AN OVERTIME HOURLY RATE FOR A HELPER ON THE JOB IF AUTHORIZED BY THE AGENCY - 10/1/03 - 9/30/04	1.00	HR		
8.0	910-36 SHOW AN OVERTIME HOURLY RATE FOR A HELPER ON THE JOB IF AUTHORIZED BY THE AGENCY - 10/1/04 - 9/30/05	1.00	HR		
	SHOW A DISCOUNT FROM MFG. LIST PRICES FOR PARTS: _____% SHOW YOUR RI HVAC MASTER LICENSE NUMBER _____/LICENSE#				

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Item	Class-Item	Quantity	Unit	Unit Price	Total
	<p>HOURLY RATE APPLIES TO HOURS WORKED ON THE JOB BETWEEN 8:00AM - 5:00PM, MONDAY - FRIDAY.</p> <p>OVERTIME HOURLY RATE APPLIES TO ALL OTHER HOURS INCLUDING SATURDAY, SUNDAY AND HOLIDAYS</p> <p>AWARD DETERMINATION WILL BE BASED ON ITEM 1. IN THE EVENT OF A TIE BID, INFORMATIONAL ITEMS RELATED TO OVERTIME HELPER AND/OR PARTS PRICING WILL BE CONSIDERED TO BREAK THE TIE.</p> <p>SERVICES FOR THE STATE AGENCIES ARE ON A "24 HOUR CALL" BASIS AND AS MAY BE REQUIRED. ONLY FIXED HOURLY FLAT RATES AS INDICATED IN THIS NOTICE WILL BE ALLOWED AS QUOTED, AND WILL INCLUDE ADMINISTRATIVE AND GENERAL EXPENSES, INCLUDING PROFIT ALLOWANCE, OVERHEAD, TRAVEL, TRANSPORTATION, ADMINISTRATIVE, ETC. PAYMENT FOR SERVICES WILL BE MADE BASED UPON INVOICES SUBMITTED THAT MUST SHOW THE NUMBER OF HOURS WORKED AT THE QUOTED FLAT HOURLY RATE, PLUS COST OF MATERIALS APPROVED BY THE AGENCY. SERVICEMEN AND/OR TRADESMEN MUST CHECK WITH THE AGENCY PRIOR TO START OF WORK AND UPON COMPLETION FOR TIME VERIFICATION.</p>				

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	THE DEPARTMENT RESERVES THE RIGHT TO WAIVE ANY INFORMALITY AND TO REJECT ANY OR ALL PROPOSALS; THEREFORE, BIDDERS WILL BE CONSIDERED FOR AWARD ON THE BASIS OF BID PRICE, PERFORMANCE, PAST RECORD, EXPERIENCE, ORGANIZATION, EQUIPMENT AND CAPABILITY TO PERFORM THE SERVICES AND SERVICES TO MORE THAN ONE AGENCY SIMULTANEOUSLY. AN AWARD WILL NOT BE MADE TO A CONTRACTOR WHO IS NOT QUALIFIED AND NOT EQUIPPED TO UNDERTAKE AND COMPLETE THE WORK WITHIN THE SPECIFIED TIME, OR WHO HAS PROVIDED UNSATISFACTORY WORK UNDER ANY OTHER STATE CONTRACTS.				

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	<p>VERY IMPORTANT NOTICE: SERVICE CALLS</p> <p>THE AGENCY REQUESTING THE SERVICE CALL MUST EXPLAIN THE BASIC PROBLEM TO THE VENDOR. DEPENDING ON THE EXTENT AND NATURE OF THE CALL, THE VENDOR MUST SEND ONE (1) JOURNEYMAN, OR IF NECESSARY, THE VENDOR MUST ADVISE THE AGENCY AND EXPLAIN WHY A HELPER IS NEEDED.</p> <p>THE VENDOR MUST NOT SEND TWO (2) PEOPLE AS A MATTER OF ROUTINE. THE AGENCY MUST BE ADVISED AND MUST APPROVE IF MORE THAN ONE PERSON IS NECESSARY.</p> <p>WORK UNDER THIS BLANKET MASTER PRICE AGREEMENT IS LIMITED TO EMERGENCY AND INTERMITTENT CALLS, IN NO CASE TO EXCEED \$5,000.00 FOR A PARTICULAR INDIVIDUAL PROJECT. VENDOR MUST PROVIDE COST PROPOSAL TO AGENCY IF REQUESTED FOR PRIOR APPROVAL.</p>				

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	AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.				

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	<p>NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD:</p> <ul style="list-style-type: none">* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER.* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION.* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION.* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER.* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION. <p>DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.</p>				
				TOTAL:	

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